

Note: annual competency is to be revised by each facility to reflect site-specific needs and policies (stairwells, patient population, staff competence, patient transfer policies, number of rescuers per patient, etc.).



STEP 1

Remove the Evacusled, with built-in mattress pad and underside wheel system, from storage pouch. Unbuckle all securing straps.



STEP 2

Lay out the Evacusled, wheel side down, next to the patient. Head end (with wheels) at the head end of patient. Reassure patient. Clear evacuation route.



STEP 3

Pull back yellow foot cover. Log roll/transfer or ceiling lift patient onto centre of the Evacusled, or per facility patient handling policy. Place any IV, charts, pillow, etc. with patient. Secure yellow foot cover over patient's feet with 4 adjustable angled straps (2 black and 2 green).



STEP 4

Starting at foot end of bed, secure foot cover cross strap. Tighten and match up remaining 3 color coded seat belt cross straps. You may criss-cross upper orange and black seat belt securing cross straps (depending on size of person): orange to black versus orange to orange. Tighten the 2 thin orange straps at the very top of head end of the sled. To make underside rigid, tightening cross straps as tightly as possible is **CRITICAL**.



Deploy from side



Deploy from foot end

STEP 5

Lock bed brakes and lower bed. Deploy from side of bed with 2 rescuers, each using 2 side handles, OR deploy from foot end of bed (after removing foot board) with 2 rescuers.

Lead rescuer at foot end then takes the foot end pull cord, and rescuer at head end takes head end pull cord. The foot end rescuer takes the lead and guides sled to floor.



STEP 6

Using foot end pull handle, ROLL patient along hallway using underside wheels to designated evacuation stairwell. Make wide turns at doorways.



STEP 7

Some facilities use only one rescuer at the foot end. Others prefer one lead rescuer at the foot end AND a second rescuer at head end. Training competency is site specific. The foot end rescuer **MUST** keep 3 steps between foot end of the Evacusled and themselves. Press foot end of the sled down into the stairwell to activate friction braking system under leg section of sled. A second rescuer at head end may provide additional control. This head end rescuer holds head end orange pull cord during descent. Hand off to the next rescuer(s) on stairwell landing.